# Plumfield Living Library MEMBERSHIP AGREEMENT

Plumfield Living Books Library is Greg & Sara Masarik's personal collection of books and educational materials. All of the living and robust materials in this lending library have been lovingly and carefully collected and curated over the last fifteen years in order to support our own home education, to be reviewed for Plumfield and Paideia, and to be shared with others who seek to lay the feast for their own families. We have grown to appreciate how scarce some of these books have become and encourage our library patrons to make full use of this catalog.

The materials in this library are geared towards homeschool families and Catholic families. Membership is not limited to homeschool and/or Catholic families, but it's important to note that many of the items in the library reflect those beliefs and worldviews.

### LIBRARY HOURS

By Appointment on Thursdays, Fridays, and Saturdays between the hours of 11:00 AM and 2:00 PM.

#### MEMBERSHIP DETAILS

Membership Term is August 1, 2024 to July 31, 2025 \$100 Annual Fee \$10 One-Time Family Fee for Picture Book Preschool \$10 One-Time Family Fee for Wonder Boxes

#### CONTENT

Plumfield Living Library is our personal library. All of the books in this library we have either read or acquired via trusted sources. It is possible, however, that something may sneak in that catches us unaware. If you come across a book that is objectionable, PLEASE bring it to our attention. Ultimately, it is each parent's responsibility to determine what is suitable for his/her children/family.

### **CATALOG**

Patrons are encouraged to use the online catalog to place holds and manage their check outs. The library catalog can be accessed at: https://www.librarycat.org/lib/PlumfieldLL

5735 Aspen Court - Demark,WI 54208 (920) 530 1600 - plumfieldlivinglibrary@gmail.com www.plumfieldandpaideia.com/library

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## **BORROWING**

You may borrow as many items as you can properly care for and store in a librarian-approved tote. All items may be checked out for 6 weeks with one two-week renewal. Special arrangements for term usage can be arranged on some items. All checked-out items will be tracked in your TinyCat account. Library items may not be loaned to family and friends. Your membership is for your household only.

It is essential that each borrower be a member of the library and take full responsibility for the items in their care. Honoring this will spare any hard feelings between friends/extended family if an item becomes lost or damaged. Also, we run the library at a loss for us. Your membership fees help to offset that loss. Others who wish to borrow must support the library in the same way.

## RENEWALS & OVERDUE BOOKS

We would greatly prefer not to charge overdue fines. Please contact us immediately to make arrangements if an emergency arises that will prevent you from returning your items on time. Items that are not returned on time without prior arrangement will be charged \$.50 per week per item. Fines over \$5 must be paid before borrowing privileges are reinstated. Please be considerate of other families who may be waiting to borrow the items you are late returning.

#### **BIBLIOGUIDES**

Included in your library membership is a membership to Biblioguides. You may not share your Biblioguides membership outside your immediate household as outlined in their terms and conditions here: https://www.biblioguides.com/terms/.

#### DAMAGE & LOSS

If a library item is lost or cannot be properly repaired, you will be responsible for the cost of replacement plus a \$3 processing fee per item. We will do our best to find the best price on an identical replacement in similar condition and let you know the cost. Please do not purchase a replacement or attempt repairs on your own. We use special acid-free supplies for repairs. Please report any known damage, even a small tear, so it can be repaired promptly.

Some of the books in the library are very valuable. However, most are replaceable for \$10 to \$20 each. If you would prefer not to check out high-value items, please let us know and we will steer you away from them.

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## STORING LIBRARY ITEMS

Each member family must purchase a plastic tote with a securely-fitting lid that will protect library items from rain, dirt, food, pets, and drops. All items must be carried to and from the library in this tote. Library items should never be left out around the house, on the floor, on furniture, in the car, or taken to other people's homes. Totes should be kept clean and free from food crumbs, pet hair, writing instruments, books from other libraries, toys, and debris.

#### LINKS

My Book Review Blog: www.plumfieldandpaideia.com
Plumfield Catalog: https://www.librarycat.org/lib/PlumfieldLL
Biblioguides: www.biblioguides.com
Plumfield Moms Podcast: www.plumfieldandpaideia.com/podcast
Facebook: https://www.facebook.com/PlumfieldLibrary
Instagram: https://www.instagram.com/plumfieldmoms/

### **AGREEMENT**

I have thoroughly read the policies of Plumfield Living Books Library. I completely understand my responsibilities and agree to follow these guidelines. I understand that fees are not refundable regardless of reasons for discontinuing library privileges.

My payment is attached to this form.

PRINTED NAME	EMAIL ADDRESS	
ADDRESS	PHONE NUMBER	
SIGNATURE		DATE
NAMES & AGES OF MEMBER CHILDREN		

# Plumfield Living Library RENEWAL SCHEDULE

# IF YOU JOINED BEFORE AUGUST 1, 2023

Your renewal date will be on August 1st from now on.

## IF YOU JOINED BETWEEN AUG 1, 2023 - DEC 31, 2023

Your renewal date will be on August 1st from now on. Your renewal fee will be prorated in 2024 to \$8.50 per month.

# IF YOU JOINED BETWEEN JAN 1, 2024 - JUL 1, 2024

Your renewal date will be on Februrary 1st from now on. Your renewal fee will be prorated in 2025 to \$8.50 per month.